University Curriculum Committee November 14ᵗʰ, 2023

The UCC met from 1:00 to 3:00 p.m. at the Senate Chambers in the Reitz Union and via Zoom teleconferencing.

Attendees

Members

Angela Lindner, Vandana Baweja, James Babanikos, Katie Basinger, Joel Brendemuhl, Konstantina Christodoulopoulou, Jennifer Clark, Dahlia Fabregat, Stefanie Gazda, Jill Ingram, Christopher Janelle, Tom Kelleher, Gillian Lordco, Alison Reynolds, Parker Rossignol, Jennifer Setlow, Erica Studer-Byrnes, Hans van Oostrom

Liaisons

Casey Bullock, Corrin Fleming, Casey Griffith, Maria Leite, Lauren Solberg

Guests

Michelle Farland

Welcome

Notes

1. Updates | Dr. Lindner
   - UF Quest Day! Nov 15ᵗʰ
   - Keynote Speaker – Dr. Richard Miller
   - UF added to Coalition for Transformative Learning!
   - Focusing on best academic practices and student well-being
   - We can serve as consultant for other public universities setting up similar programs to Quest

Monthly update on response to SB 266 / compliance:

   - Revision to BOG 8.005 regulation - we have given responses as to how this will impact UF students
   - Communication taskforce of the General Education Committee is meeting to develop proposals for a campus definition of "public speaking" and for a learning outcome for the general education state core Communication courses. They will present for a vote to the GEC in their December meeting.
   - Audit subcommittee of the General Education Committee– envisioning yearly self-audit for general education
   - Online version for faculty to complete
   - Asking for faculty feedback on online self-audit concept
   - BOG 8.005 clarified deadline to submit review of courses to the state – September 1
   - Proposed yearly timeline:
     - May 15 – faculty self-review
     - June – in OUA office

- o   BOT public meeting/review of gen ed courses after OUA processes
- Another recent change from BOG – added two new courses to Biological and Physical Sciences State Core
- AMH2010 changed from Humanities to Social Science
- Motion was placed to remove SYG2000 from State Core list
- We are analyzing impact on our students and submitting comments about these changes
2. Approval of October Minutes. – Approved.
3. Faculty Senate Updates | Dr. Baweja – None.

Programs

4. Common Prerequisite Revision for the Agricultural Operations Management Program in the College of Agriculture and Life Sciences. | Jonathan Watson | 18961 – Approved.
    New common prerequisite list necessary for CIP code for Agricultural Economics. Better plans for transfer students, aligning a bit more for Food and Resource Economics.
5. Modification to the Agricultural Operations Management Course Catalog in the College of Agriculture and Life Sciences. | Jonathan Watson | 18893 – Approved.
    Modifying catalog to align with Common Prerequisite Manual. Editing catalog to include upper division tracking, new courses, more information. Replacing PSY2012 with CGS2531.
6. Proposed Reinstatement of a Minimum Course Grade Requirement for APK 3110C: Physiology of Training and Exercise in the College of Health and Human Performance. | Anna Gardner | 18934 – Approved.
    Dr. Janelle presented on this request. Reinstating C minimum for APK3110C.
7. Proposed Modifications to the Model Semester Plan for the B.S. Plant Science in the College of Agricultural and Life Sciences. | Dina Liebowitz | 18968 – Approved.
    Adding approved electives sections with choices from multiple courses, as well as revising model semester plan to better suit transfer students.
8. Proposed Modifications to the Mass Communication Studies Minor in the College of Journalism and Communication. | James Babanikos | 18870 – Approved.
    Add JOU3015 Principles of Journalism as another primary course option for the minor.
9. Proposed New Minor to Teach English Language Arts at the Secondary Level in the College of Education. | Angela Kohnen | 18990 – Approved.
    Both items 9 and 10 are responding to a call from the BOG to create more pathways to teaching.
10. Proposed New Minor to Teach Social Studies at the Secondary Level in the College of Education. | Angela Kohnen | 18991 – Approved.
11. Proposed Creation of the Department of Pharmacy Education and Practice in the College of Pharmacy. | Michelle Farland | 18949 – Approved.
    Creation of additional department focused on clinical practice and education. This change will not affect course structure. Department has grown recently with more than sixty-five faculty.

Certificates

Undergraduate

12. Proposed new undergraduate certificates.

- None

13. Proposed changes to undergraduate certificates.

- [Proposed Suspension of Enrollment in the Applied Theatre for Health Certificate](#) | Jennifer Setlow | 18886 – Conditionally Approved.

  This will appear on the December agenda as well, as response is needed to Review Subcommittee comments.

Courses

Undergraduate

14. Proposed new undergraduate courses.

Agricultural and Life Sciences

- [PEN 2XXXC- Science Diver](#) – Approved.

Business

- [GEB 3941- Business Externship: Micro-Consulting](#) – Approved.

Engineering

- [CEN 4XXX- Performant Programming](#) – Approved.

Liberal Arts and Sciences

- [CHI 3XXX- Translation Method: Chinese to English](#) – Approved.

- [COM 4XXX- Language & Social Interaction](#) – Approved.

- [ENG 3XXX- Cinema of Environmental Crisis](#) – Approved.

  4 credit hour course, but 3 contact hours due to film screenings, which are standard for cinema curriculum.

- [EUH 3XXX- Authoritarian Interwar Europe](#) – Approved.

- [JPT 4XXX- Japanese Graduation Essay Workshop](#) – Approved.

- [REL 3XXX- Global Christianity](#) – Approved.

- [REL 3XXX- Religion and the Paranormal](#) – Approved.

- [SYP 4XXX- Sociology of Empathy, Leadership and Civic Engagement](#) – Approved.

15. Proposed changes to undergraduate courses.

Design, Construction and Planning

- [IND 2460C- Computer Applications in 3D Design](#) – Approved.

Engineering

- CEN 3908C- Computer Engineering Design – Approved.

Liberal Arts and Sciences

- JPN 3411- Advanced Japanese 2 – Approved.

- JPN 4940- Internship – Approved.

Joint

16. Proposed new joint courses.

Agricultural and Life Sciences

- FOR 3XXX- Introduction to Programming with R for Natural Resources – Approved.

- MCB 4XXX- Computational Genomics and Epigenomics – Approved.

Education

- LAE 4XXX- Introduction to Secondary English Language Art Methods – Approved.

- SSE 4XXX- Introduction to Secondary Social Studies Method – Approved.

Engineering

- ENU 4XXX- Power Plant Simulation – Approved.

Liberal Arts and Sciences

- GEO 4XXX- People and Parks – Approved.

- GLY 4XXX- Cosmochemistry – Approved.

5000-Level

17. Proposed new 5000 level courses.

Health and Human Performance

- APK 5XXX- Sports Supplements – Approved.

Medicine

- BCH 5205- Medical Metabolism – Approved.

Academic Assessment Committee

18. Notice of items from the Academic Assessment Committee (information only).

- None

Graduate School

19. Notice of items from the Graduate School (information only).

GRADUATE CERTIFICATES:

- The College of Medicine seeks to create an online graduate certificate in Medical Biochemistry and Molecular Biology (#18719).

- The College of Medicine seeks to terminate the graduate certificate in Tropical Medicine (#17707).

GRADUATE DEGREES:

- The College of Liberal Arts and Sciences seeks to close the Master of Arts (M.A.) with a major in Classical Studies (#18729).

- The College of Liberal Arts and Sciences seeks to close the Master of Arts (M.A.) with a major in Religion (#18752).

Meeting adjourned at 1:50 p.m.

University Curriculum Committee Program and Course Recommendations

[Paste in Casey's latest recommendation document]

Programs

3. **Common Prerequisite Revision for the Agricultural Operations Management Program in the College of Agriculture and Life Sciences.**   **[A]**

   - https://secure.aa.ufl.edu/App18870roval/reports/18961

   - Summary:

     o Aligning Agricultural Operations Management degree with common prerequisites. From application: Agricultural Operations Management (AOM) is a technical management degree that has roots in mechanized agriculture dating back before World War II. While the curriculum includes hands-on training using applied technology through projects, labs, and field work it has a strong business foundation and emphasizes management skills and the goal of the program is to prepare AOM students to solve complex, interrelated problems in agriculture and natural systems. The business foundation of the AOM degree is well recognized within UF and in the wider business community that employs AOM students and many other programs like AOM are closely aligned with Agricultural or Resource Economics programs which are classified under CIP Code 01.0103. Although AOM has strong foundations in business, the program stresses the importance of technical science coursework including chemistry, biology, and physics which differentiate the program from the social-science weighted courseload in FRE. As a result, we request a separate track that reflects the program.

   - Comments:

     o None

4. **Modification to the Agricultural Operations Management Course Catalog in the College of Agriculture and Life Sciences.   [CA]**

   - https://secure.aa.ufl.edu/Approval/reports/18893

   - Summary:

- o Modifying catalog to align with Common Prerequisite Manual.

- o Adding CGS 2531

- o Associated with request #18961

- Comments:

    - o If evaluating correctly, CGS2531, included on the revised semester plan, is not currently required. If this is correct, please notify CISE of the additional enrollments they should anticipate in this course.

    - o Note that this request also brings AOM in compliance with the requirement to list upper division tracking courses!

5. **Reinstatement of a Minimum Course Grade Requirement for APK 3110C: Physiology of Training and Exercise in the College of Health and Human Performance.** **[CA][A]**

    - https://secure.aa.ufl.edu/Approval/reports/18934

    - Summary:

        - o Request to reinstate minimum grade of C requirement for APK 3110C

    - Comments:

        - o Is it known when or how this removal occurred? We are unsure when or how this occurred. In the spring of 2023, one of our academic advisors was meeting with a student and realized that they had earned less than a C in the course but were still able to register for another course that they should not have been able to register for. So, this was discovered in late spring 2023. Accordingly, this item was the first thing on our fall 2023 undergrad curriculum committee agenda. Removal of the minimum grade of C was never requested by our department. Email update, 11/13/23.

        - o Has this C or better requirement been enforced in the years since it was removed?

        - o What are the anticipated impacts on students? This particular course is foundational in our major, which is why we have historically kept a C grade minimum as a requirement on it. In our academic assessment plan curriculum map, every single one of our student learning objectives for the program is introduced in this course. Ensuring students earn a passing grade with decent proficiency is a benefit to ensuring they have what they need to excel in our upper division coursework. Since discovering the minimum grade requirement was not present, only a few students have been discovered to have earned less than a C. This is a typical number...as our academic advisor

reports that each semester, 0-3 students earn less than a C in APK 3110c. These students were contacted in time to either repeat the course prior to registering for courses that this serves as a pre-requisite for...or assisted in finding a new major. See last response for further explanation...

- What are the performance projections for students, and will this impact time to graduation (I.e. looking at student performance for last five years). To date, this has not impacted time to graduation for any of our students.

- Are there any remediation options available, or proactive measures to assist students that will be impacted by this minimum C requirement? This is a tracking course for APK undergrads. For students to remain in our major, they must have successfully completed all tracking requirements by the end of semester 5. Each semester, our academic advisor runs a report of grades to see if anyone has earned less than a C in APK 3110c—as this would mean students were "off track." If they have taken the course IN semester 5 and did not earn the grade minimum of C, then the students are contacted by our advising team and the student is assisted in finding a new major. Students are allowed to petition to stay in the major and complete the course in semester 6, but they typically wish to change majors. If the students take this course PRIOR to semester 5 and don't earn the grade minimum of C, then they are contacted and asked to retake the course and earn a C or better so that they are "on track" by the end of semester 5. If they don't want to retake the course, advising assists them in finding a new major. Because we run this report each semester to track grades, no students have actually made it into an upper division course that did not earn a C or higher in APK 3110c.

6. **Modifications to the Model Semester Plan for the B.S. of Plant Science in the College of Agricultural and Life Sciences. [CA][A]**

   - https://secure.aa.ufl.edu/Approval/reports/18968

   - Summary:

     - Adding "Approved electives".

     - Removing 1 elective course (course is being sunset).

     - Move capstone course (1cr) to semester 5 from semester 6.

   - Comments:

- Additional document refers to specializations to be removed. The catalog does not list any specializations after previous modification requests. Apologies for the confusion. The additional document is the program format voted on by the participating departments and used as guidance for the curriculum overhaul and cutting of the specializations approved by the committee in February 2023. I included it again to show that the requested changes this round are tweaks to fulfill the original intent of the curriculum (thus not making any new large changes).

- Submitter has asked to include two additional changes.

7. **Modifications to the Mass Communication Studies Minor in the College of Journalism and Communication.**   **[A]**

   - https://secure.aa.ufl.edu/Approval/reports/18870

   - Summary:

     - Adds JOUR3015: Principles of Journalism as another primary course. Decreases total credit hours from 15-16 to 15 because of the previously approved decrease in credit hours of VIC 3001: Sight, Sound and Motion from 4 to 3 credit hours.

   - Comments:

     - None

8. **New Minor to Teach English Language Arts at the Secondary Level in the College of Education. [A]**

   - https://secure.aa.ufl.edu/Approval/reports/18990

   - Summary:

     - Creation of a new Minor.

   - Comments:

     - None

9. **New Minor to Teach Social Studies at the Secondary Level in the College of Education.   [A]**

   - https://secure.aa.ufl.edu/Approval/reports/18991

   - Summary:

- o Creation of a new Minor.

- Comments:

   - o None

10. **Creation of the Department of Pharmacy Education and Practice in the College of Pharmacy. [A]**

   - https://secure.aa.ufl.edu/Approval/reports/18949

   - Summary:

      - o The internal reorganization will create a new academic department, which will enable the reorganization of existing Pharmacy faculty and staff into six departments rather than the current five departments; Medicinal Chemistry, Pharmaceutical Outcomes and Policy, Pharmaceutics, Pharmacodynamics, Pharmacotherapy and Translational Research. The split will lead to the formation of two departments, retaining the title of the Department of Pharmacotherapy and Translational Research (PTR), the first department will continue to focus on driving groundbreaking scientific discoveries and training the graduate students in clinical translational research. The new Department of Pharmacy Education and Practice (PEP) will dedicate itself to clinical practice and education, empowering the next generation of pharmacists, and advancing pharmacist practice across the state.

   - Comments:

      - o Will need to refer to PCC for consideration and approval subsequent to UCC approval. Procedural steps not currently reflected in the Academic Approval Tracking System.

Certificates

12. New Undergraduate Certificates

- **None**

13. Changes to Existing Certificates

- **Suspension of Enrollment in the Applied Theatre for Health Certificate   [CA]**

    o https://secure.aa.ufl.edu/Approval/reports/18886

    o Summary:

        ▪ Suspend enrollment for certificate until further notice.

    o Comments:

        ▪ Please confirm that any currently enrolled students can finish and provide the course options students will be offered.

        ▪ Please show that substituted courses will meet learning outcomes of existing courses.

        ▪ Please work with Academic Assessment committee regarding substitutions and obtain approval.

Course Recommendations

14. New Undergraduate Courses

Approved	Conditionally Approved	Recycle
PEN 2XXXC- Science Diver	ENG 3XXX- Cinema of Environmental Crisis	
EB 3941- Business Externship: Micro-Consulting		
CEN 4XXX- Performant Programming		
CHI 3XXX- Translation Method: Chinese to English		
COM 4XXX- Language & Social Interaction		
EUH 3XXX- Authoritarian Interwar Europe		
JPT 4XXX- Japanese Graduation Essay Workshop		
REL 3XXX- Global Christianity		
REL 3XXX- Religion and the Paranormal		
SYP 4XXX- Sociology of Empathy, Leadership and Civic Engagement		

Agricultural and Life Sciences

A. PEN 2XXXC- Science Diver   [R][A]

- https://secure.aa.ufl.edu/Approval/reports/18498

- Comments:

   o Please provide more information regarding this course and the PEN 2138C course. The current rationale for this course is not clear. PEN2xxxC Science Diver is an additional Scuba certification after a student has either taken PEN2138C or has the prerequisite NAUI Advanced Open Water Scuba Diver

recreational certification that they would have earned in PEN2138C. By taking PEN2xxxC they can earn the additional AAUS professional certification for Science Diving by learning and demonstrating the practices of underwater sample collection. Email update, 11/11/23.

- Is this replacing the existing course, is this modifying the existing course, is this meant to be taken at the same time as Advanced Scuba Diving (per uploading supporting document? There are a couple courses in the scuba track after Advanced. Master Diver (PEN3139C) does not require Science Diver. Leadership 1 – Training Assistant (PEN3135C) does require Science Diver as does PEN4145C.

- What is the degree of overlap with the existing PEN 2138C course?

- What is different? Students can take Science Diver without being enrolled in the Adv Scuba course. It would need to be approved by us though as they would need to have the necessary certifications obtained during the Advanced course before they enroll.

- Please obtain a consult with HHP. Consult provided, 11/11/23.

Business Administration

B. GEB 3941- Business Externship: Micro-Consulting   [R[A]

- https://secure.aa.ufl.edu/Approval/reports/18278

- Comments:

    - Moved from October agenda.

    - Please clarify the differences between multiple syllabi since previous UCC review. The course has been taught as a pilot two times – first in Summer 2022 and then in Spring 2023. The two syllabi were provided as an offering of what the course would look like in a 6 week vs. full term format. There is now a 3rd syllabus uploaded for UCC review, and this is the one that should be evaluated moving forward as it incorporates all feedback from UCC. Email, 11/13/23.

    - The course syllabi has 4941 level and the new course request form is stating 3941. What is the difference between this course and the existing GEB 4941 course? The course has been taught as 4941 in the absence of it's own course

number because it is an experiential learning internship style course. The difference between 4941 and the proposed 3941 is:

- GEB4941

  - Students find their own internships. In GEB3941 the students complete a microconsulting project to gain work experience.

  - Students may be local or remote (they are on site wherever the internship is located). In GEB3941 students are located in Gainesville, FL.

  - Students complete assignments related to their internship employer/site. In GEB3941 the assignments are the consulting work for the employer.

o Is the consulting work done in the classroom or is this in addition to class meeting times? The attendance and tardy penalties seem to be disproportionately harsh for a 3000 level course. Please be sure to clarify that students with excused absences will not be penalized.

  - Consulting work done outside of classroom in addition to class meeting times.

  - In syllabus, clarified excused absences not penalized.

o Students with excused absences must be afforded the opportunity to make up missed work including exams. Please include link to the official UF excused absence policy and be sure that course policy is in line with UF policy and clearly noted without conflicting detail for students. https://catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/#absencestext Link in syllabus and clearly noted no penalty for excused absences.

o Students may have an extended period of time to dispute grades under current UF policy. This may be up to 90 days after the assignment. Grade dispute removed from syllabus. University policy will be followed.

o Three absences resulting in failure appears to be overly punitive. More information provided in syllabus the experiential learning aspect of the course and attendance is vital to get the experience.

- It appears that 50% of the course grade is team based with 20% of the grade coming from other students.

  - What is the policy for students having group difficulty? Students can discuss with me if they are having extreme difficulty with their group members. I do want them to address the problems first so they learn to deal with conflict and difficult situations just like they might encounter at work.

  - Is there an individual student grade component in the team presentation? Yes. How students assess each other in their teams are individual points.

  - Please provide more detail regarding how the team assessment will be broken down. Fifty points are possible to obtain for the team presentation. Twenty points are possible to obtain based on how team members assess each other. Seventy points are possible.

  - How are students prepared to assess each other for grades?

  - In class, instructors discusses what it means to be a good team member, leadership, and the book extreme ownership. Students apply the concepts and best practices discussed for the team member assessment. They are also encouraged to read the book, Extreme Ownership.

  - Are rubrics provided to students?

  - Yes. The team assessment is in the syllabus.

  - What is the reasoning for 30% of the grade being individual based?

  - The focus of the course is a team consulting project and learning about working in teams, not individual exams or papers.

  - Please provide more detail regarding the SFRD sheet.

  - Sheet in syllabus with description.

- How will companies for students to work with be chosen?

- Either provided by me or students can choose. If students choose a company, it is vetted and approved by me based on the information they provide me about the company and a discussion with the team.

Engineering

C. CEN 4XXX- Performant Programming   [A]

- https://secure.aa.ufl.edu/Approval/reports/18792

- Comments:

    o None

Liberal Arts and Sciences

A. CHI 3XXX- Translation Method: Chinese to English   [A]

- https://secure.aa.ufl.edu/Approval/reports/18555

- Comments:

    o None

B. COM 4XXX- Language & Social Interaction   [R][A]

- https://secure.aa.ufl.edu/Approval/reports/18964

- Comments:

    o Is the new course number intended to replace LIN 4930 as well? Yes, this is something I explained at the CLAS CC level. Like my other course COM4706 (Language & Power) that used to have 4930 numbering in COM and LING, the permanent course number in COM will be the only number. Like in the previous course, the new COM number will exist as a Ling elective in another department. So I am not looking to get numbering as both. Email, 11/11/23.

    o Align attendance policy with official UF Attendance policy, or provide a link to it. Syllabus states there are no "excused" days but UF Attendance policy lists a number of reasons an absence will be excused. This was a failure of wording on my part. The course DOES align with UF policy. The 3 extra days before it

affects your grade are for unexcused absences. I have cleaned up the wording below to reflect this:

- Your attendance and participation in class is significant to your success in the class. Attendance will be taken daily. If you come to class unprepared, you may be asked to leave and counted as absent for that class period.

- NOTE: In the rare case of class being canceled, you will likely be given an assignment to do instead. In order to receive credit for your attendance/participation grade for that day, you must submit that assign by Midnight on Canvas on the day it is due. Always check your email before class for updates from me.

- o Correct course point total. It does not equal the sum of the individual assignments (100+150+75+100+100+100=625; but syllabus says total = 600). Corrected.

C. ENG 3XXX- Cinema of Environmental Crisis   [CA]

- https://secure.aa.ufl.edu/Approval/reports/18733
- Comments:
    - o 4cr course but 3 contact hours, please verify this is intended and provide a rationale for the higher credit total.
        - Are film screenings included in contact hours?
    - o "2–4 randomly selected students will contribute a 200 word "quick

response" to the film, to help organize class discussions that week" – is this part of the grade? So not all students will ultimately do this?

D. EUH 3XXX- Authoritarian Interwar Europe   [A]

- https://secure.aa.ufl.edu/Approval/reports/18995
- Comments:
    - o Previously taught as EUH3931 Crime and Punishment in Authoritarian Europe.

E. JPT 4XXX- Japanese Graduation Essay Workshop [CA][A]

- https://secure.aa.ufl.edu/Approval/reports/18824

- Comments:

    o How often will the course be offered? Each semester?   JPT 4XXX: This will be an elective course, offered every Fall.

    o Is this course going to be required or an elective? If required, need to clarify how this will fit in the curriculum and please submit curriculum modification request. Will be an elective offering.

F. REL 3XXX- Global Christianity   [CA][A]

- https://secure.aa.ufl.edu/Approval/reports/18921

- Comments:

    o What is the rationale for this course in the curriculum, will it be an elective offering? Elective. Email response, 11/10/23

    o Recommend removing specific list of excused absences and linking directly to UF policy: https://catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/#absencestext I have made changes to the description of attendance in the UCC approval form (Grading Scheme) as follows:

        ▪ Students are expected to attend all classes throughout the semester. Attendance of each class will be tracked via Canvas Rollcall check-ins. For acceptable reasons for absence, please see the UF policy of absences here: https://catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/#absencestext. Students shall be permitted a reasonable amount of time to make up the material or activities covered during absence from class or inability to engage in class activities because of the reasons outlined above. If possible, please request prior approval from the instructor. If that is not possible, please contact the instructor as soon as possible to arrange the makeup. If an extension is not granted, the assignment will be marked down a half grade (e.g., from B+ to B) for each day late.

G. REL 3XXX- Religion and the Paranormal [CA][A]

- https://secure.aa.ufl.edu/Approval/reports/18438

- Comments:

- o Is there a required text to purchase? Are these listed readings to be posted on Canvas? All of the listed readings except Volk and Horn are posted on Canvas. Students are required to purchase two books, by Volk and Horn. I am working on an optional coursepack that will aggregate the remaining required readings, but they are also posted on Canvas.

- o On weekly schedule of topics, why are some weeks are listed twice, and some 3 times? Are these school days that will be holidays, or no class meeting? I include some weeks with two days in the schedule to account for some holidays and/or 1 or 2 days of no class, no matter which semester the course is taught. I have attempted to provide a clearer schedule below by omitting the mention of holidays or no class.

- o Grading scheme as listed is unclear due to formatting. Please clarify % of total grade and # of points of each assessment. It doesn't seem like the written description matches the numbers above (e.g. midterm looks like 12% on the list but says 15% in the description below). I hope it is clearer when seen in a table format as below. I had adjusted the midterm to 12% so that the points added up properly, but forgot to change it in the description. I have adjusted it so they now match. Table provided.

- o How many in class group work assignments are there during the semester? There are seven group work assignments

- o Assessments seem extensive; why is this not submitted as a 4000-level course? I added more assessments at the request of the students to reduce the number of high-stakes assignments and spread out their point totals. This course has been offered several times and I haven't had complaints about the level of work.

H. SYP 4XXX- Sociology of Empathy, Leadership and Civic Engagement   [A]

- https://secure.aa.ufl.edu/Approval/reports/17595

- Comments:

  - o Please provide more detail in course description for both students and UCC review. Examines the processes that frame how we manage the relationship between the "me" and "we" in our culture. Showcases how skill-building initiatives to promote MEAL life skills (mindfulness, empathy, altruism, and leadership) can empower people while producing healthier social systems. It also illustrates strategies to create supportive environments to promote personal growth, community engagement, and social justice.

- Please remove all reference to General Education in the new course request form and syllabus. If the course is intended to be General Education, it will need to go through a separate approval process after approval by the UCC.

  - Is this course intended to be a General Education or a Quest course. I deleted the few mentions of General Education in the syllabus. It is NOT a Quest course and I don't have any immediate plans to apply for it to be a gen ed course either.

- Make-up policy is not consistent with UF policy. E.g. final exam make-up, syllabus indicates instructor discretion will determine if make-up is allowed. I've revised my make-up policy to clarify how it is consistent with UF policy.

- There is a concern that makeup option for in-class activities could be penalizing for students with excused absences, as it sounds like the final exam will be longer. Make-up final exam may also be a different format (regularly scheduled final is 50 MCQs, make-up, per syllabus, may be essay exam). This does not align with UF policy, make-up exams must be in the same format as original exam. The single essay question students will answer if they have any excused absences that fell on attendance/group project days will be very short. All students complete my basic multiple choice final exam with lots of time to spare in a 2 hour exam block. All students, whether or not they write the short essay, will take the 50 Q multiple choice exam.

  - Syllabus says all papers and reports must be submitted on time and late submissions for any reason will be penalized. Updated

- How many in-class activities will there be? If total is 100 points and they are worth 10 or 20, will the number vary each semester? For this syllabus it refers to 150 points and I corrected the UCC form to be consistent. The number of items can vary by semester.

- Note #2 in the syllabus is confusing; is this in addition to the prereq? Clarified in syllabus.

- Points listed in syllabus are different from points listed on UCC form (e.g. attendance/in class activities say 100 points on UCC form, 150 on syllabus). Please align. Updated

- o Honor Code section of syllabus and Evaluations section of syllabus is outdated please correct. Updated.

- o Syllabus includes a list of optional reading material. Suggest providing some guidance for students about how to use this list. Updated

15. Changes to Undergraduate Courses

Approved	Conditionally Approved	Recycle
IND 2460C- Computer Applications in 3D Design		
CEN 3908C- Computer Engineering Design 2		
JPN 3411- Advanced Japanese 2		
JPN 4940- Internship		

Design, Construction and Planning

A. IND 2460C- Computer Applications in 3D Design [A]

- https://secure.aa.ufl.edu/Approval/reports/18857

- Comments:

    o   None

Engineering

B. CEN 3908C- Computer Engineering Design 2   [A]

- https://secure.aa.ufl.edu/Approval/reports/18928

- Comments:

    o   None

Liberal Arts and Sciences

C. JPN 3411- Advanced Japanese 2 [R][A]

- https://secure.aa.ufl.edu/Approval/reports/18761

- Comments:

    o   [Instructor has provided updated syllabus and responses, awaiting upload to Approval system.]

- o Please update course description to clarify the course; advanced study in what?

- o Please consolidate course policies on late work, attendance, and tardiness into one cohesive section.

- **Syllabus states:** Policy Regarding Make-Up Quizzes or Exams

Make-up quizzes or exams may be scheduled ONLY when pre-approved by the instructor, or in the case of an excused absence. It is your responsibility to contact your instructor immediately after returning to class and schedule make-up quizzes/exams within 2 class days, or no make-up will be allowed.

- Please clarify that students meet with instructor within 2 days of returning to schedule a make-up time.

- Provide link to UF attendance policy and list clearly that in case of an excused absence consistent with UF policy the student will be provided with a make-up quiz.

- Syllabus states: Under **1.4   Absence and Tardiness**

Students who are registered with the Dean of Students office and Disability Resource Center are responsible for providing related documentation. For more information about UF's absence policy: https://catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/

- Provide a separate statement for students with disabilities and attendance and late work policy.

- Please do not list disability accommodation under "Absence and Tardiness." People with disabilities are not tardy.

- Under **1.4 Absence and Tardiness** Absences will be excused only in accordance with UF policy. Acceptable documented excuses include illness, religious holidays, and military obligation.

- Religious observance does not need documentation.

- Recommend not listing individual reasons, just provide a link to the UF policy.

- o Under Grading Criteria for Daily Homework

- ▪ 1pt. =   All assigned sections of the homework must be completed using the new patterns without any blanks or incomplete sentences.

- ▪ 0 pt. = You will NOT get a point if your homework is late or has missing or incomplete sections.

- o Please include allowances for excused absence.

D. JPN 4940- Internship   [CA][A]

- https://secure.aa.ufl.edu/Approval/reports/18919

- Comments:

- Syllabus states: Additional Fees While there are no direct additional fees for this course, you should expect to pay fees related to the internship experience, such as fees from an internship provider and airfare.

    1. What about lodging and boarding?

    2. Do students receive guidance in this regard? Students would only enroll in the course after having been accepted into an internship program and receiving guidance on costs. General language about costs has been added to the syllabus for clarification Email update, 11/10/23.

- Recommend clarifying grade totals:

    - I.e., separating grade percentages:

Assignments

• Two student reflections: Midterm and final student reflection (25% each total 50%)

• Two supervisor evaluations: Midterm and final supervisor evaluations (25% each total 50%)

•Final video (10%)

Total 100%

Instructor has made the requested changes to the syllabus.

16. New Joint Courses

Approved	Conditionally Approved	Recycle
FOR 3XXX- Introduction to Programming with R for Natural Resources	GEO 4XXX- People and Parks	
MCB 4XXX- Computational Genomics and Epigenomics		
LAE 4XXX- Introduction to Secondary English Language Arts Methods		
SSE 4XXX- Introduction to Secondary Social Studies Methods		
ENU 4XXX- Power Plant Simulation		
GLY 4XXX- Cosmochemistry		

Agricultural and Life Sciences

A. FOR 3XXX- Introduction to Programming with R for Natural Resources   [CA][A]

- https://secure.aa.ufl.edu/Approval/reports/18962

- Comments:

    o   Consults provided in requests.

    o   Recommend making course title specific to content area. Updated, 11/13/23.

    o   Recommend adding Majors to prerequisite, unless course will be open to all UF students. Course is open to all UF students. We use TRA to restrict enrollment until we are sure we have enough seats for NRC and FRC majors but we always have open seats for non-majors.

B. MCB 4XXX- Computational Genomics and Epigenomics   [A]

- https://secure.aa.ufl.edu/Approval/reports/18526

- Comments:

    o   None

Education

C. LAE 4XXX- Introduction to Secondary English Language Arts Methods   [A]

- https://secure.aa.ufl.edu/Approval/reports/18987

- Comments:

    o   Joint offering with LAE 6339: Curriculum, Methods, and Assessment in English Language Arts

D. SSE 4XXX- Introduction to Secondary Social Studies Methods   [A]

- https://secure.aa.ufl.edu/Approval/reports/18986

- Comments:

    o   Joint offering with SSE 6133: Curriculum, Methods, and Assessment in Secondary Social Studies.

Engineering

E. ENU 4XXX- Power Plant Simulation   [A]

- https://secure.aa.ufl.edu/Approval/reports/18270

- Comments:

    o   None

Liberal Arts and Sciences

F. GEO 4XXX- People and Parks   [R][CA]

- https://secure.aa.ufl.edu/Approval/reports/18187

- Comments:

    o   Recommend consult with DCP.

        o   CALS, HHP consult provided.

    o   Can the course description and objectives be more specific regarding the comparative focus on US and African conservation? This is mentioned specifically in the request description but not otherwise. Rewrote the course description to match your prompt, and also the evolution of this course and this field. Note that this course differs from most protected area classes in

that it emphasizes private and community conservation to match the new United Nations global agenda to conserve 30% of the planet by 3030. I also use the class to introduce SMART indicators to students, because using them is a valuable skill if they ever work in the parks (or development assistance) arena and write project proposals. 11/11/23

- o Is essay 3 due during final week of class? Is the final exam? Clarified.

- o Syllabus says there are 3 essays required but weekly topics list shows essay 4 due during week 16. What is essay 4 and why is it due after classes end? Is essay 4 the same as assignment 4?

  - o The final presentation in the assessment list. Please be sure that schedule of topics and assessments/grading scheme are consistent and clear. Clarified in syllabus.

- o Syllabus schedule of topics switches between weeks and sections. At the end of the schedule is section 12 and then week 14+. Please clarify.

- o Late papers policy requires contact with instructor within 24 hours.

- o Students may not be able to contact instructor within a set amount of time for excused absences. Additionally, excused absences must be accepted regardless of time of notification.

G. GLY 4XXX- Cosmochemistry   [R][A]

- https://secure.aa.ufl.edu/Approval/reports/18557

- Comments:

  - o Link to attendance policy is missing. Updated, 11/13/23.

  - o Project presentations are scheduled during exam week, please adjust unless the presentation is the final exam grade. Moved from finals week.

  - o Associated 5XXX request: https://secure.aa.ufl.edu/Approval/reports/18956

17. 5000 Level Courses

Approved	Conditionally Approved	Recycle
APK 5XXX- Sports Supplements		
BCH 5205- Medical Metabolism		

Health and Human Performance

A. APK 5XXX- Sports Supplements [A]

- https://secure.aa.ufl.edu/Approval/reports/18449

- Comments:

    o Previously taught as rotating topics PET course, requesting permanent course number. Consults provided.

Medicine

B. BCH 5205- Medical Metabolism [A]

- https://secure.aa.ufl.edu/Approval/reports/18717

- Comments:

    o Course is solely a graduate course offering for a graduate certificate. UCC will defer to prior approval from Graduate School.